

February 13, 2018

Dear Parents

### Annual General Meeting

The AGM for The Oakhill School Association will be held on 14 March 2018 at 18:00 in the School Hall. Insofar as appointment of board directors is concerned, please note Gordon Schutte has served on the Board for a full term, and is available for re-election. Paul Swartz and Mike Verrier resigned during their terms due to work commitments and the board co-opted Rob McCall and Jenny Still to fill these vacancies. Their appointments must be ratified at the AGM. Both have indicated that they are willing to continue as directors.

There are accordingly 3 vacancies on the board and the board invites interested parents (defined as Eligible Members in the School's Constitution) to take up these vacancies. The process as set out in the constitution is as follows:

- An Eligible Member may be elected and appointed to the Board if he/she has obtained at least 5 (five) proposal signatures from other Eligible Members supporting his/her election, and he/she is not employed by the School,
- The proposal signatures and a written statement from the Eligible Member indicating his/her willingness to be a Board Member and his/her motivation in respect of joining the Board must be delivered to the School no later than 2 (two) weeks prior to the Association's Annual General Meeting ("AGM").

Voting shall be as follows:

- in writing by person at the AGM;
- by delivery of a proxy in favour of the Chairman, delivered to the Electoral Officer appointed by the Board prior to the AGM;
- by delivery of a vote cast in writing and sealed in an envelope and handed to the Electoral Officer prior to the AGM; or
- by any other means which the Board determines from time to time to ensure the most efficient and fair means of voting possible.

#### Electoral Officer

The board will appoint Mazars as the responsible Electoral Officer to handle all matters which may require being dealt with by an Electoral Officer in terms of the constitution. Should the board consider it necessary a representative of Mazars will be present at the AGM.

Please do not hesitate to forward any queries you may have to [l.hill@oakhillschool.co.za](mailto:l.hill@oakhillschool.co.za) who will pass them on to the Board.

Regards



Richard Foyne  
Board Chairman